
	GAITHERSBURG POLICE DEPARTMENT			
	Notification of Medical Examiner			
	GENERAL ORDER	607.6		Related CALEA Standards: 41.2.4
	Effective Date	03/19/2015		
Authorized by:	Mark P. Sroka CHIEF OF POLICE	SIGNATURE	DATE	

II. DEPARTMENT POLICY

It is the policy of the Department that the medical examiner will be notified in all situations where an officer responds to a location where a death has occurred.

II. NOTIFICATION

A. Procedures

1. Notification will normally be made by the Public Safety Communications Center upon request of the officer. When this is not practical (poor radio reception, etc.) use the answering service for the on-call medical examiner at the number listed for them in the General Orders Phone Number WIP.xlsx.
2. When communicating directly with the medical examiner, the officer will provide the victim's name (if known), age, location found and any preliminary facts pertaining to the death.
3. The medical examiner will decide whether to respond to the scene and/or will instruct the officer how to proceed.
4. Whenever the medical examiner is notified, the appropriate investigators will also be notified by the officer.
5. If the death is the result of a traffic collision, the CRU Supervisor/OIC will notify the medical examiner who will respond to the scene if the deceased has not been transported.
6. If the body is to be sent for an autopsy at the Medical Examiner's Office in Baltimore, officers may use the appropriate phone numbers for that office located in the General Orders Phone Numbers WIP.xlsx.
7. The officer will include in the event report the date, time, and name of the Medical Examiner notified, and what actions the Medical Examiner took (i.e., responded to the scene, ordered an autopsy, released the body to a particular funeral home, etc.).

8. After any and all life saving measures have been exhausted, the body will not be moved/disturbed unless authorized by the medical examiner.